



# ALMUÑÉCAR INTERNATIONAL SCHOOL

## Policy -Discipline Criteria V8

Reviewed August 2024 by V.Bernard, A.Burrow

Next review due August 2025

Changes from the previous version are highlighted

ALMUÑÉCAR  
INTERNATIONAL SCHOOL

Level 1	
Misdemeanour	Consequence
<ul style="list-style-type: none"> <li>● Lack of stationery</li> <li>● Lack of books</li> <li>● Incorrect uniform</li> <li>● Lateness to class/school (without excuse)</li> <li>● Disrespect of others' property e.g. Damaging equipment, hiding equipment/bags</li> <li>● Misconduct on school bus e.g. silly behaviour, eating or drinking</li> <li>● Taking photos of others</li> <li>● Talking persistently in class</li> <li>● Homework not done/incomplete</li> <li>● Going out of school boundaries</li> <li>● Use of mobile in school and on the bus (first offence)</li> <li>● Chewing gum</li> <li>● Using somebody's football without their permission.</li> <li>● Disturbing other students who are sitting an exam (too much noise/ playing football in area etc)</li> </ul>	<p>1 break detention</p> <p>If more than one of these on Engage in 1 week then a level 2 discipline will apply</p> <p>Tutor &amp; Phase Leader will be informed through Engage.</p> <p>For mobile use, the device will be confiscated and handed in to HOY and kept for the school day.</p>

These are not exclusive and can be added to when necessary.

I agree to abide by school rules, be respectful to my peers and staff and to work to the best of my ability.

Level 2	
Misdemeanour	Consequence
<ul style="list-style-type: none"> <li>● Disruptive or dangerous behaviour</li> <li>● Use of offensive language at anytime</li> <li>● Persistent use of wrong language in lessons</li> <li>● Refusing to act on teacher/monitor's instructions</li> <li>● Copying others' work</li> <li>● Rough or boisterous behaviour to upset another person</li> <li>● Not attending individual lesson</li> <li>● The use of mobile phones in school and on the school bus</li> <li>● Inappropriate use of AI</li> <li>● Students uploading pictures of other pupils on social networks even with their consent (on trips etc)</li> <li>● Making racial, homophobic or comments about disabilities</li> <li>● Disturbing other students who are sitting an official exam/assessment</li> <li>● Rudeness to member of staff</li> <li>● Organising delivery of goods from outside agencies.</li> </ul>	<p>2 break detentions or more as required or isolation</p> <p>The Head will be involved if we feel it is a continuous/serious problem</p> <p>Parents will be informed via Engage or email.</p> <p>If found with a mobile, KS head will keep it until the end of school. (Level 1) If found again then the head of Key Stage will keep it overnight. (Level 2). Third offence, the device will be kept in school until parents collect it.</p> <p>The goods may be confiscated.</p>

These are not exclusive and can be added to when necessary.

I agree to abide by school rules, be respectful to my peers and staff and to work to the best of my ability.

<p>Level 3</p>	
<p>Misdemeanour</p>	<p>Consequence</p>
<ul style="list-style-type: none"> <li>● Fighting</li> <li>● Bullying or cyberbullying</li> <li>● Smoking or vaping</li> <li>● Truancy</li> <li>● Possession or use of Drugs</li> <li>● Possession or use of Alcohol</li> <li>● Vandalism to school property, including graffiti</li> <li>● Theft</li> <li>● Inappropriate communication to <b>or about</b> staff</li> <li>● Shouting at staff/ intimidating behaviour towards staff</li> <li>● Inappropriate materials brought into school (even if not used)</li> <li>● Cheating in exams/tests</li> <li>● Possession of lighter/matches</li> <li>● Misconduct on school bus e.g. damaging bus, distracting driver</li> <li>● Putting photos of teachers on social networks</li> <li>● Using staff image virtually or physically</li> <li>● Students putting pictures of other pupils on social networks <b>without their consent</b></li> <li>● Making remarks about race, homophobic or about disability with regards to a student or teacher</li> <li>● Misappropriation of school property</li> <li>● Filming on school site and uploading it to the Internet</li> <li>● Engaging in any form of electronic communication directed to an individual or group of students that is intended to cause fear, and/or harm to other persons or that has a negative impact on the school climate.</li> <li>● Possession/<b>creation</b> of weapons or dangerous items</li> </ul>	<p>Isolation or suspension depending upon severity of misdemeanour.</p> <p>Theft or vandalism discipline will also include students payment of repair or a replacement</p> <p>Final chance behaviour contract may be issued.</p> <p>Could lead to Expulsion from the school</p> <p>The Head teacher will be involved</p> <p>Parents will be contacted and informed or meeting arranged</p> <p>Any serious/continuous infringement related to Health and Safety protocol could lead to students being refused access to school or being sent home.</p>